

AUTHOR GUIDELINES

The Journal of Marginalized Communities and Social Justice (JMCSJ) considers the following categories of manuscripts for publication:

Type of Paper	Description	Structure & Requirements	Word Limit	Display Items
Original Article	Empirical studies of scientific quality relevant to the journal's readership.	Must include an abstract, introduction, methods/approach, results, discussion, and conclusion. Appropriate details should be provided to support conclusions.	Minimum 5,000 words; Maximum 7,500 words (including abstract, text, tables, annexures, and references)	No more than 7 display items (tables/figures).
Case Study	Reports on specific cases (individuals or communities) that are unique, current, and contribute meaningfully to the field.	Should include abstract, introduction, case description/report, and discussion.	Minimum 3,000 words; Maximum 6,000 words.	Not specifically limited, but should be concise and relevant.
Review Article	Critical overviews summarizing and synthesizing current knowledge in a field.	Must include an abstract and main text. Review submissions are considered from reputable authors with a strong track record in the subject area.	Minimum 3,000 words; Maximum 5,000 words (excluding references, tables, and figures).	Flexible, but should support the narrative.

BEFORE YOU SUBMIT YOUR MANUSCRIPT

Authors are requested to carefully review and comply with the following requirements prior to submission. Manuscripts that do not follow these guidelines may be returned for revision.

1. File Format

Manuscripts should be submitted in Microsoft Word, WPS Office, or PDF

2. Text Formatting

Use single spacing throughout the manuscript.

Employ a 12-point font (Times New Roman or similar, unless otherwise specified).

Use italics for emphasis instead of underlining (except in URLs).

Insert all illustrations, figures, and tables within the text at the appropriate points, not at the end of the manuscript.

3. Title Page Requirements

The title page must contain the following elements:

- I. Title: Concise, informative, and free from abbreviations or formulas wherever possible.
- II. Author Names and Affiliations: Clearly state the first (given) name and family name of each author. Affiliations should be indicated using superscript letters, placed after the author's name and before the corresponding institution. Each affiliation must include the institution name, country, and the author's email address.
- III. Corresponding Author: Identify the author responsible for all correspondence during submission, review, publication, and post-publication. The corresponding author must provide a valid and current email address.
- IV. Authorship Integrity: Only individuals who have made a genuine contribution to the research should be listed as authors. Do not include anyone who has not contributed or does not wish to be associated with the work.

Section	Requirements
Abstract & Keywords	Every submission must include a clear and factual abstract (maximum 200 words). It should briefly describe the purpose, design/methodology, findings, implications, and originality. Authors must also provide 4–6 keywords related to the paper.
Headings	Use concise headings to indicate hierarchy clearly. Format: First-level headings in bold, subsequent sub-headings in <i>medium italics</i> .
Footnotes	Use sparingly and number consecutively throughout the article. Footnotes can be created automatically by word processors or listed separately at the end of the manuscript. Do not include footnotes in the reference list.
Figures	Figures (charts, diagrams, drawings, screenshots, or photographs) must be submitted electronically. Acceptable formats: TIFF, JPEG, PNG, EPS, or high-resolution PDF. Ensure correct resolution (minimum 300 dpi).
Tables	Insert tables within the main body of the manuscript. Number tables consecutively, provide a brief descriptive title, and place any notes directly below the table.
Mathematical Formula	Submit equations as editable text, not as images. Simple formulae should appear in line with the text, using the solidus (/) for fractions (e.g., X/Y). Variables must be italicized. Use “exp” for powers of e. Number equations consecutively if referenced separately in the text.
References	All references must follow a recognized APA style format. Authors should consult the APA Referencing Guide: APA Referencing Guide . A manuscript template is also available for download to ensure correct formatting.

RESEARCH DATA

Authors are encouraged to share supporting data relevant to their research publication, where appropriate. Research data refers to results of observations or experimentation that validate research findings. Data may be interlinked with published articles to enhance transparency and reproducibility.

ACKNOWLEDGMENTS, RESEARCH FUNDING, AND AUTHORS' CONTRIBUTIONS

All acknowledgments should be placed in a separate section at the end of the manuscript, immediately before the reference list. Authors should not include acknowledgments on the title page, within footnotes, or in any other part of the manuscript. This section should briefly recognize individuals, institutions, or organizations that contributed to the work but who do not meet the criteria for authorship.

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This policy ensures integrity, transparency, and accountability in the publication process, and reflects JMCSJ's commitment to academic rigor and ethical publishing.

COMPETING INTERESTS

Authors must clearly state whether any competing interests exist in relation to their submitted work. Competing interests may include financial, personal, or professional relationships that could influence the research. If no conflicts exist, authors should include the following statement:

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All manuscripts must be original and must not have been previously published in the same or a substantially similar form.

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Submitted work should not be under review or consideration by another journal or publisher at the same time.

3. Conflicts of Interest

Any potential conflicts of interest must be declared at submission to allow the editorial team to make an informed decision on the manuscript.

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Authors must secure the necessary permissions for any third-party content (such as figures, tables, or text extracts) included in their work.

Written consent must be obtained from individuals or organizations named in the manuscript.

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Manuscripts must not contain unlawful, defamatory, or unethical statements.

The submission must not infringe upon existing copyrights.

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